

	NATION TAX MARKET	OFFICE OF THE PRINCIPAL COMMISSIONER, CGST & CENTRAL EXCISE, 29, BHARATPURI, ADMINISTRATIVE AREA, UJJAIN (MP)
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F. No. II(03)01/Con/Group A/17-18

Ujjain, Dated 08.11.2019

CENTRALIZED ORDER No. - DGHRD/AC-DC/140/2019

ESTABLISHMENT ORDER NO. 11/2019

Dated 08.11.2019

Consequent upon issuance of Establishment Order No. DGHRD/AC-DC/118/2019 (Establishment Order No.63 dated 05.11.2019 and DGHRD/AC-DC/131/2019 Establishment Order No.64 dated 07.11.2019 issued by the Additional Commissioner (CCO) Bhopal, under letter F.No. IV(16)20/CCO/BZ/Admn./2019 following transfer & posting in the grade of Deputy/Assistant Commissioner, CGST & C.Ex. Ujjain is hereby ordered with immediate effect vis a vis redistribution of work for smooth working of Commissionerate:-

S.No	Name S/Shri	Emp. Code	From	To
1	Prithiani Mahendrarai Dinesh	7644	UOP to CGST, Ujjain	CGST & C.Ex. Div-Ratlam
2	Khati Ghanshyam Singh	9026	P&V, Hqrs. CGST & C.Ex with additional charge of Division-I Ujjain & DGARM	P&V, Hqrs, CGST & C.Ex with additional charge of Division-I Ujjain & DGARM
3.	Jetley Raju Omprakash,	9062	Divison-II, Pithampur Training/seminar related to GST	Division-II, Pithampur, CGST & C.Ex Training/seminar related to GST
4.	Jadeja Rajendrasinh Kishorsinh.	8987	Legal, Audit , Hqrs CGST & C.Ex	Legal, Audit Hqrs, CGST & C.Ex, with additional charge of Division-III, Pithampur
5	Hastimal Jain.	8821	CGST & C.Ex. Division-Khandwa,	CGST & C.Ex, Division-Khandwa.
6	R.K. Sharma.	7631	Hqrs.Technical, Statistics with additional charge of RTI , Sevottam .	Hqrs.Technical, Statistics, CGST & C.Ex with additional charge of RTI , Sevottam .
7	Anuraj Ranjan Khare.	8985	Review, Hqrs with Additional charge of Preventive, Hqrs & Pithampur-I	Review, Hqrs, CGST & C.Ex with additional charge of Pithampur-I
8	Ajay Rumal Kharde	8571	Divison-II, CGST & C.Ex, Ujjain with additional charge of Systems/Com Admn.	Divison-II, CGST & C.Ex, Ujjain with additional charge of Systems/Com Admn and Preventive Hqrs

2. All the concerned officers should ensure proper take over and hand over of charge. List of all urgent and time bound matters, pertaining to the important matter and necessary work should be prepared and handed over to the controlling officer and the copy of the same should be handed over to the officer taking over the charge by the officer handing over the charge. The officer should also make a note for the successor on issues of current important, urgency of the actionable points, critical issues as envisaged in DOP&T OM no. 13024/01/2014-TRG (Trg-Ref) dated 26.09.2014.

3. The above charges are not exclusive. In addition to the above charges each of the above officers shall also attend to any official work/ charge assigned by superior officers from time to time.


(SANDEEP SRIVASTAV)
PRINCIPAL COMMISSIONER
CGST & C.EX, UJJAIN

Copy to:-

01. The Additional Director General, DGHRD, HRM-II, CGST & C.Ex, 409/8, Deep Shikha Building Rajendra Place, New Delhi-110008 for kind information please.
02. The Additional Commissioner (CCO), CGST & Central Excise, Bhopal, for kind information please.
03. The Additional Commissioner(Tech)/ (P&V), CGST & C.Ex. Hqrs. Ujjain for information please.
04. The PAO, CGST & Central Excise, Indore Manik Bagh Palace, Indore.
05. The Superintendent (A.O./DDO), CGST & Central Excise, Hqrs. Ujjain.
06. The Individuals and Shri Saurav Suman Shardool, D.C., Pithampur-III & Ms. Parinati Sunkar, D.C., Ratlam, CGST & C.Ex. for necessary action in regard of Para 2 of the Estt. Order No.11/2019 dated 08.11.2019 .
- ✓ 07. Guard File.


PRINCIPAL COMMISSIONER
CGST & C.EX, UJJAIN