

		<b>OFFICE OF THE COMMISSIONER,</b> <b>CGST &amp; CENTRAL EXCISE,</b> <b>29, BHARATPURI, ADMINISTRATIVE AREA, UJJAIN (MP)</b>
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F. No. II(03)01/Con/Group A/UJN/17-18 / ~~4539~~ To 4708 Ujjain, Dated 18.07.2018

**CENTRLIZED ORDER No. - DGHRD/AC-DC/124/2018**

**ESTABLISHMENT ORDER NO. 11/2018**

**Dated 18.07.2018**

Consequent upon issuance of Establishment Order No. 44 dated 11.07.2018 & 46 dated 16.07.2018 issued by the Additional Commissioner (CCO) Bhopal, under letter F.No. IV(16)14/CCO/BZ/Admn./2018 following transfer & posting in the grade of Deputy/Assistant Commissioner, CGST & C.Ex. Ujjain is hereby ordered with immediate effect vis a vis redistribution of work for smooth working of Commissionerate:-

S.No	Name	Emp. Code	From	To
1	Miss. Parinati Sunkar, D.C	4487	UOP to CGST & C.Ex. Ujjain	CGST & C.Ex. Div-Ratlam.
2	Khati Ghanshyam Singh A., A.C.	9026	UOP to CGST & C.Ex. Ujjain	P&V, Admn., CPGRAM hqrs. with additional charge of CGST & C.Ex, Division-I Ujjain.
3.	Shri Jadeja Rajendrasinh Kishorsinh, A.C.	9062	UOP to CGST & C.Ex. Ujjain	Hqrs Adjudication, legal, Audit, TRC.
4.	Shri Jetley Raju Omprakash, A.C.	8987	UOP to CGST & C.Ex. Ujjain	CGST & C.Ex, Division-II Pithampur, with additional charge of Training/ seminar related to GST (H.Q.)
5	Shri Hastimal Jain, A.C.	8821	UOP to CGST & C.Ex. Ujjain	CGST & C.Ex. Division-Khandwa.
6	Shri R.K. Sharma, A.C.	7631	Technical hqrs., Adjudication,, GST, Sevakendra, Audit ( Excluding refund/ rebate), liasoning with AGMP	Hqrs. Technical, Statistics, RTI, GST Sevakendra, Sevottam, Public grievance cell.
7	Shri Saurav Suman Shardool, D.C.	4060	Hqrs. Statistics, audit, TRC, legal, RTI, Sevottam	CGST & C.Ex. Division-I Pithampur with additional charge of CGST & C.Ex, Division-III Pithampur.

8	Shri Aakash Singhai, D.C.	3816	Hqrs. Preventive, Third Party Information with additional charge of Hqrs. Review, Systems.	Hqrs. Preventive, Third Party Information with additional charges of Hqrs. Review, Systems.
9	Shri Ajay Rimal Kharde, A.C	8571	CGST & C.Ex. Division-II Ujjain.	CGST & C.Ex. Division-II Ujjain. .

2. All the concerned officers should ensure proper take over and hand over of charge. List of all urgent and time bound matters, pertaining to the important matter and necessary work should be prepared and handed over to the controlling officer and the copy of the same should be handed over to the officer taking over the charge by the officer handing over the charge. The officer should also make a note for the successor on issues of current important, urgency of the actionable points, critical issues as envisaged in DOP&T OM no. 13024/01/2014-TRG (Trg-Ref) dated 26.09.2014.

3. The officer mentioned at Sr. No. 7 of the list is transferred on request hence not entitled for transfer TA/DA and joining time.

4. The above charges are not exclusive. In addition to the above charges each of the above officers shall also attend to any official work/ charge assigned by superior officers from time to time.

5. This issues with the approval of the Commissioner, CGST & C.Ex. Ujjain.

407  
18/07/18  
(M.P.MEENA)

JOINT COMMISSIONER(P&V)

Copy to:-

01. The Additional Director General, DGHRD, HRM-II, CGST & C.Ex, 409/8, Deep Shikha Building Rajendra Place, New Delhi-110008 for kind information please.
02. The Additional Commissioner (CCO), CGST & Central Excise, Bhopal, for kind information please.
03. The Joint Commissioner (Tech), CGST & C.Ex. Hqrs. Ujjain for information please.
04. The PAO, CGST & Central Excise, Indore Manik Bagh Palace, Indore.
05. The Superintendent (A.O./DDO), CGST & Central Excise, Hqrs. Ujjain.
06. The Individuals.
07. Guard File.

JOINT COMMISSIONER(P&V)